

## Museum of American Porcelain Art Volunteer Job Description

### Opportunity:

#### Guest Services Volunteer

MAPA is seeking Guest Services Volunteers to join our team and help to ensure that all visitors have a positive and enriching experience at the Museum. Guest Services Volunteers provide essential services to MAPA by welcoming visitors, providing useful information about the Museum, assisting guests with memberships and donations, answering guest questions, and other miscellaneous duties to make our guests feel special.

### Qualifications

Dynamic and friendly individuals 18 years or older who have a desire to talk with visitors and share their enthusiasm for MAPA and all that it has to offer. Also looking for people who...

- are approachable and responsive to guests' questions and needs
- enjoy interacting with people from all backgrounds
- have a strong sense of service and proactively seek ways to help MAPA guests and staff
- have an interest in the arts and an eagerness to learn about MAPA's exhibitions and programs
- have a desire to play an important role in the Museum's success
- have at least one year of museum or other customer services-related experience
- are punctual and reliable

### Volunteer Time Commitment

Guest Services Volunteer Applicants must be able to volunteer for a minimum of one year and are asked to volunteer for a minimum of two four-hour shifts per month. MAPA's public hours are year-round on Wednesdays from 10:00am – 2:00pm and Saturdays from 11:00am – 3:00pm. The Museum also provides private tours, special events, and programs from time to time, and Guest Services Volunteers may also volunteer to assist with these activities.

## To Apply

Print and complete the Volunteer Application on the MAPA website:  
<https://americanporcelainart.org/volunteer/>

Return your completed application to Racheal Seibert at:

Museum of American Porcelain Art  
4645 Mayfield Road  
South Euclid, OH 44121

## About the Museum

The only museum of its kind, the Museum of American Porcelain Art (MAPA) is dedicated to preserving and sharing the porcelain art produced by the studios of Edward Marshall Boehm, Boleslaw Cybis, Laszlo Ispanky, Burgues, and Bronn Fine China, Ltd. Each of these studios rose to prominence in the mid-20th century and had closed its doors by the early 2000's.

We are housed in the magnificent William E. Telling Mansion, known and cherished by many in the community as the former South Euclid-Lyndhurst branch of the Cuyahoga County Public Library system. The Telling Manion is on the National Register of Historic Places, and it is also designated as both an Ohio Landmark and a South Euclid Landmark.

We are proud to share the art & architecture of MAPA and strive to make it a welcoming and enriching space for our community and visitors to Northeast Ohio.

Questions? Contact Racheal Seibert at 216-428-7924 or  
[Racheal@americanporcelainart.org](mailto:Racheal@americanporcelainart.org)

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